

COOPERATIVE ALLIANCE FOR REGIONAL TRANSPORTATION

MINUTES FROM THE November 6, 2018 BOD MEETING

MEMBERS PRESENT: George Sioras, Chair (Derry)
Rick Hartung (Hampstead)
Nancy Michels (Londonderry)
Martin Srugis (SNHP Londonderry)
Art Rugg (Londonderry)
Nate Miller (SNHPC)
Michelle Scott (Chester)
Andre Garron (Salem)

MEMBERS ABSENT: Scott Bogle, Vice Chair (RPC)
Mike Whitten (MTA)

PERSONNEL PRESENT: Bill Cantwell (MTA)
Laurie Makarawicz (MTA)

PERSONNEL ABSENT:

OTHERS PRESENT: Fred Roberge (Easter Seals)
Leah Belanger (Easter Seals)
Sal Mele (Public Attendee)

1. a. Call meeting to order.

Chairman SIORAS called the meeting to order at 3:30 pm.

2. a. **Approve minutes from the October 2, 2018 meeting.**

Motion was made by RUGG to approve the minutes.

Motion was seconded by: SRUGIS

All voting members present were in favor.

Abstentions:

3. a. **PUBLIC COMMENT**

There was no public comment.

4. a. **FINANCIAL REPORT**

CANTWELL financials are stable. CART ended the year slightly positive, about \$7000.00. CANTWELL will be prepared for Abby and the upcoming audit.

MILLER made the motion to accept the financial report and was seconded by SRUGIS.

All voting members are in favor.

5. a. **RIDERSHIP REPORT**

ROBERGE - handout of the last 4 months ridership. Production statistics are stable and consistent. System wide production is great. SRUGIS do you keep track of how many rides you cannot meet, specifically in Londonderry? ROBERGE we do track denials, and you have to remember that CART is set up as a shared ride system. A

very minimal amount of rides have been denied. We usually try and negotiate times with the people to get them on the bus.

We have provided very specific ridership statistics to the towns that have requested them. ROBERGE met with the Town of Salem's Andre Garron, Barbara Riley and Karri Makinen to discuss service. Barbara Riley was concerned with the Salem Caregivers, and their difficulties finding volunteer drivers, and would CART be able to fluctuate some of its service to better respond to the needs of the Salem community.

There was also some discussion about the Salem shopping shuttle needing to be retooled somewhat. It is very valuable to the folks that use and depend on it.

Roberge has done a 6 month complete analysis of Salem. ROBERGE gave a very detailed report of the Salem shuttle and the DR ridership. The analysis is from April 2018 – September 2018. The total number of riders in this 6 month period of time is 2886. 2600 rides are to low income transit dependent riders. These numbers tell the story of CART ridership. It is based largely on a transit dependent population that depend on the service for independence and to meet their daily needs.

MILLER wanted clarification on the concerns about the Salem Caregivers making sure that the concern isn't about their performance, rather the concerns for the person that has been leading that agency who isn't getting any younger, and how much of a gap it will leave when that person is no longer able to do what he is doing. Planting the seed as to how to fill that gap when the time comes.

6. a. **OLD BUSINESS**

b. **ESNH Mobility Management Contract Update:**

ROBERGE gave an update as to what he has been doing with the MM project.

He and Scott Bogle have been working on the agreement and ROBERGE will be signing off on that agreement.

c. **Audit update**

MILLER gave an explanation of the audit cost and will endorse entering into engagement w/audit Company FT Briggs, for the amount not to exceed \$11,000.00 including the preparation of the 990

Miller made the motion to approve the cost of the audit, seconded by GARRON.

All voting members approve.

7. a. **NEW BUSINESS**

ACTION ITEMS

b. Londonderry – Position of CART coordinator.

SRUGIS had no update on this at the time of BOD meeting.

8. **INFORMATION ITEMS**

Emergency Plans

a. General Preparedness (handout)

ROBERGE talked about the handout for information purposes and a copy is with the CART files at MTA

b. Substance abuse policy for board review and adoption.

ROBERGE discussed the substance abuse policy and the language change from “opiates” to “opioids”. ROBERGE has worked closely with Danielle Goodman from NH DOT on this policy going giving it a thorough review on every item and is confident that it is a strong drug and alcohol policy. SRUGIS made a motion to approve the Substance abuse policy and HARTUNG seconded. All voting members approve.

Meeting adjourned by 4:30pm

Andre Garron made the motion to adjourn the meeting.

Motion was seconded by Nancy Michels

All voting members present were in favor.



George Sioras, Chair
Scott Bogle, Vice Chair

Greater Derry-Salem Cooperative Alliance for Regional Transportation (CARTA)
Board of Directors Meeting

Tuesday, October 2, 2018

3:30PM

Derry Municipal Center, 14 Manning Street Derry, Room 207

AGENDA

1. Call to Order
2. Minutes from 9/11/18 Board of Directors Meeting – **motion requested**
3. Public Comment
4. Financial Report
5. Ridership Report
6. Old Business
 - a. CART fleet decisions and TAM implications.
 - b. MTA/CARTA MoU FY19 approval
 - c. RPC, SNHPC no cost time extensions
7. New Business
 - Action Items
 - ESNH Mobility Manager Contract update
 - Exercise audit option year
8. Information Items
 - Second draft of the CART one pager



George Sioras, Chair
Scott Bogle, Vice Chair

9. Adjourn by 5:00PM – **motion requested**

Note: Other matters within CART's jurisdiction may be considered.

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